



NANNY APPLICATION

Name: _____

Social Security Number _____ - _____ - _____

Date of Birth ____ / ____ / ____

Address: _____

City _____ State _____ Zip Code _____

Home Phone (_____) _____ - _____

Cell Phone (_____) _____ - _____

Email: _____

Best Time to Contact You: _____

What type of nanny position are you seeking?

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Live In | <input type="checkbox"/> Temporary |
| <input type="checkbox"/> Live Out | <input type="checkbox"/> Long-term Temporary (<i>6 months – year</i>) |
| <input type="checkbox"/> Part-time | <input type="checkbox"/> Permanent (<i>1 year or longer</i>) |
| <input type="checkbox"/> Full-time | <input type="checkbox"/> Household Manager |

Are you available to work weekends? YES NO Are you willing to travel with a family? YES NO

Are you available to provide overnight care? YES NO

What Days/Hours can you work?

Monday from ____ to ____	Thursday from ____ to ____	Sunday from ____ to ____
Tuesday from ____ to ____	Friday from ____ to ____	
Wednesday from ____ to ____	Saturday from ____ to ____	

Please explain any restrictions on your time: _____

What date are you available? _____ Weekly Salary Range _____

How long are you willing to commit to a nanny position? Shortest _____ Longest _____

Which of the duties have you performed in previous jobs? (Please check all that apply)

- | | | |
|---|--|--|
| <input type="checkbox"/> Children's laundry | <input type="checkbox"/> Drive children to/from school/activities | <input type="checkbox"/> Family Laundry |
| <input type="checkbox"/> Children's meals | <input type="checkbox"/> Light housekeeping pertaining to the care of the children | <input type="checkbox"/> Family dinner |
| <input type="checkbox"/> Running Errands | | <input type="checkbox"/> Full Housekeeping |
| <input type="checkbox"/> Grocery shopping | | |

Which of the above duties are you not willing to perform? _____

How many children are you willing to care for? _____ Do you drink? YES NO

What ages are you interested in working with? _____ Do you smoke? YES NO

Can you swim? YES NO Are you willing to supervise children in water? YES NO

Are you willing to work in a home with pets? YES NO

Are you a parent? YES NO **Age of children:** _____

Are you part of a working couple? YES NO If yes, are you married? YES NO

NANNY APPLICATION (Page 2)

Do you speak more than one language? (Please describe) _____

Are you a U.S. citizen? YES NO

If no, are you eligible to be employed under a work permit or green card? YES NO

If yes, indicate work permit or green card number:

Work Permit _____ Green Card _____ Expiration Date _____

How long have you been in the U.S.? _____

Do you drive? YES NO Do you own a car? YES NO

If yes, what is the make and model? Make: _____ Model: _____

Are you willing to use your car for work? YES NO How long have you been driving? _____

What is the name of your insurance company? _____

Please describe your driving record. _____

What is your Driver's License number? _____ State of Issue _____

Have you even been in an accident? YES NO If yes, have you ever been at fault? YES NO

If yes, please explain: _____

Have you ever had a speeding ticket? YES NO Has your license ever been suspended? YES NO

If yes, please explain: _____

Additional Information

Do you have any allergies? _____

Are you on any medications? (Please explain) _____

Do you have any restrictions on lifting? _____

Have you ever been arrested? YES NO

Have you ever been convicted of a crime? YES NO If yes, please explain _____

Education

High School _____ Years Attended _____ Did You Graduate? YES NO

Location _____

College/Trade School _____ Years Attended: from _____ to _____

Location _____

Major _____ Degree Received _____

College/Trade School _____ Years Attended: from _____ to _____

Location _____

Major _____ Degree Received _____

Do you have any special training or certification? _____

List any classes taken in Child Development: _____

List any special skills, activities or interests that you have: _____

NANNY APPLICATION (Page 3)

Employment History (start with your most recent first)

Employer _____ Position _____

Start Date _____ End Date _____ Salary _____

Address _____

Contact Number (_____) _____ Name of Boss/Manager _____

Describe Duties/Responsibilities: _____

Why did you leave this position? _____

May we contact your present employer? YES NO

Employer _____ Position _____

Start Date _____ End Date _____ Salary _____

Address _____

Contact Number (_____) _____ Name of Boss/Manager _____

Describe Duties/Responsibilities: _____

Why did you leave this position? _____

Employer _____ Position _____

Start Date _____ End Date _____ Salary _____

Address _____

Contact Number (_____) _____ Name of Boss/Manager _____

Describe Duties/Responsibilities: _____

Why did you leave this position? _____

Childcare References (if different than employment history)

Name _____ Age of Children _____

Contact Numbers _____ Years known _____

In what circumstance have they observed you with children? _____

Duties _____

Name _____ Age of Children _____

Contact Numbers _____ Years known _____

In what circumstance have they observed you with children? _____

Duties _____

Name _____ Age of Children _____

Contact Numbers _____ Years known _____

In what circumstance have they observed you with children? _____

Duties _____

NANNY APPLICATION (Page 4)

Personal References (Non relatives only)

Name _____ Years known _____

Contact Numbers _____ City/State of Residence _____

Has this person observed you with children? YES NO

In what capacity does this person know you? _____

Name _____ Years known _____

Contact Numbers _____ City/State of Residence _____

Has this person observed you with children? YES NO

In what capacity does this person know you? _____

Nanny Experience

Have you been a nanny before? YES NO If yes, how long? _____

Years of education completed? _____ Years of previous childcare experience: _____

Age of children of past experience: _____

Will you care for children under Age 2? YES NO Experience: _____

Will you care for special-needs children? YES NO Experience: _____

Are you CPR trained? YES NO Are you first-aid trained? YES NO

Residence History

Please list all counties and states for which you have lived: _____

(List previous places of residency for the last 10 yrs)

Street Address: _____

City _____ State _____ Zip _____

Dates you resided there: from _____ thru _____

Street Address: _____

City _____ State _____ Zip _____

Dates you resided there: from _____ thru _____

Street Address: _____

City _____ State _____ Zip _____

Dates you resided there: from _____ thru _____

Street Address: _____

City _____ State _____ Zip _____

Dates you resided there: from _____ thru _____

Emergency Contact Information

What kind of health are you in? Excellent Good Fair Poor

Who should we contact in case of an emergency? _____

What is their relation to you? _____

Emergency Contact Phone (_____) _____

NANNY APPLICATION (Page 5)

Why do you want to be a Nanny? _____

What is your ideal nanny position? _____

What do you love about children? _____

What are your strengths and weaknesses? _____

Describe your personality: _____

Please list some activities you might do with a child: _____

Brief Self Description: (no more than a few sentences) _____

Nanny Autobiography: (tell us about you – as if you were talking to parent) _____

NANNY APPLICATION (Page 6)

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give The Nannies of Children’s Learning Place (“Company”) permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a pre-employment physical and health examination requirement; (2) consent to and compliance with such policy is a condition of my placement; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

As the applicant, I understand the company is acting solely as a referral agent and is not my employer. I agree to notify Company upon acceptance of employment from a client family introduced to me by Company. I agree to hold Company harmless from any claims by anyone for damages stemming from my placement with an employer. I assume full responsibility for the decision to accept a position with an employer. In addition, I agree that I will not refer any other nannies to any clients introduced to my by Company without going through the company.

Signature _____ Today’s Date _____ / _____ / _____